7 October 2015

Editorial Guidelines for

By the Red Room for the Red Room

By the Red Room for the Red Room is intended to act as a sounding board, a place to share advice, struggles and triumphs, and a place to become better acquainted with other Red Roomers. Below are some guidelines for your submission.

What should I write about?

The Red Room will accept articles on a wide variety of topics related to culture and the arts. In the past, the Red Room has accepted written interviews with other artists, articles on the writing process, short reviews of food, artwork or artistic events and much more.

Could I have some ideas?

1. **Red Room Reflections:** Did you recently attend a Red Room event and can't get it out of your head? Write about it! You may include a short review of an event you attended, your experience performing at the Red Room or general thoughts on the Red Room as a community.

2. **An Advice/ How-to article:** Sometimes the best art comes from collaboration and the sharing of expertise. If you have a unique writing or art technique; if you recently discovered a solution to a problem you've been having; or if you just want to share a fun project for the Red Roomers to try themselves, this may be an article for you!

3. **Share your passion!:** Write about something you are passionate about this month. In doing so you should consider the following questions: How did you become involved? Why is it important to you? What challenges have you faced? What benefits have you reaped? How can other Red Roomers get involved?

4. **Feature a Red Roomer!:** Have you recently met a Red Roomer who inspires you or who you think has an interesting perspective? Interview them! The Red Room will accept interviews that highlight the Red Roomers unique qualities, perspective or expertise on any topic. Please include one paragraph on their background and a photograph on the Red Roomer.

How long should my article be?

Ideally articles should fall between 500-1200 words. If you would like to write something shorter or longer, please contact the editors at editor.redroom@gmail.com in advance.

When should I submit my work?

Work should be submitted by the 25th of every month.

What will the Red Room do with it?

First, the Red Room editors will read the article and make any necessary edits. Afterwards, the article will be published on the Red Room's website, on Facebook, included in the Red Room's monthly newsletter or any combination of the three.

When posting on Facebook the Red Room will tag you as the author unless you indicate otherwise.

What if I want to submit prose or poetry?

While we will accept short pieces of prose or poetry for this feature, your piece may be better suited to the Red Room's quarterly journal. Please contact the editors if you are interested in submitting original work at editor.redroom@gmail.com

In every article please include:

- A two to five sentence biography about yourself at the end of your article. You may include a link to a website or profile that represents you or your work.

You may include:

- Quotes
- Pictures as separate attachments (please give credit if they are not yours). Images should be in good resolution. Please do not embed photos in the word doc.
- Short pieces of prose, poetry, or artwork
- Links to performances you are reviewing or were a part of

Please avoid:

- Promotional articles
    - If you would like to promote an event or arts group, please contact us so we may make an announcement!

Thank you from the editors
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